

Clerk Report – 02 February 2021

1. Displayed the Notice of Vacancy for the recent councillor resignation. Prepared the OPC poster for the councillor vacancy.
2. Emailed to ESC the completed Precept Requirement form and received confirmation that it has been received.
3. Uploaded the agreed budget onto the website.
4. Prepared the Unity Trust Bank update form to remove a signatory and add a signatory. This has now been signed and emailed to Unity Trust Bank.
5. The spare defibrillator pads have now been received and are in Oulton Community Centre building along with the spare first aid kit.
6. In the process of arranging another Police Street Meets. Due to coronavirus restrictions not able to book a date. Further details will follow in due course.
7. Attended virtual SLCC Norfolk AGM & Training Day on 11 December 2020.
8. Still working on updating the grit bin register. LTC have confirmed that they do not have the Jenkins Green grit bin on their asset register. County Cllr James Reeder is helping with my grit bin enquiries. A resident had reported that salt was needed in the Church Avenue grit bin.
9. Will update the asset register when the grit bins have been sorted. The dog bin on Fishers Row needs to also be included in the asset register.
10. Submitted the application for funding for the recent planning training sessions. The grant has been approved and is almost ready to be sent into the OPC bank account. This will be for £100.
11. Completed the Enabling Communities Budget application for the SID number 2. District Cllrs Robinson, Back and Gee have each allocated £1000 from their budgets. Accepted the grant offer. ESC has confirmed the purchase order.
12. Made enquires with NALC regarding the LCAS accreditation. No news as yet.
13. On a regular basis forwarded on the coronavirus updates.
14. Circulated pages of interest from the recent SLCC magazines.
15. Sent an email to County Cllr Keith Robinson requesting that the speed limit on Oulton Street be increased from 20 mph to 30 mph.
16. Timesheets are now being prepared in the new format.
17. Uploaded relevant information/documents onto the new website.
18. Extremely pleasing to see that the website has had well over 2000 visitors since it was set up last year.