

Oulton Parish Council

Minutes of Parish Council Meeting held on Tuesday 1st April 2025 at 7.00pm in Oulton Community Centre

Parish Councillors (6) present	Jo Illingsworth (Chairperson), Peter Bryant (Vice Chair), Peter Collecott, , Tony Knights, Chris Smith & Peter Waring
County Councillors	Keith Robinson & Eddie Back
District Councillors	Andree Gee
Also in attendance	Rebecca Morris (Clerk)
Members of the public	3

- 1. The Chair welcomed everyone to the meeting and to give a warm welcome to our new Councillor Peter Waring.**
- 2. To receive and approve apologies for absence:** None.
- 3. To receive any declarations of interest from Members & consider requests for dispensations**
Cllr T Knights & Cllr J Illingsworth declared a non-pecuniary interest as Trustees of Oulton Community Centre.
- 4. To approve minutes of the Extraordinary Parish Council meeting held on the 14th March 2025.**
The minutes of the extraordinary meeting held on 14th March 2025 were agreed after a proposal by Cllr T Knights and second, Cllr P Bryant, all in favour. The minutes were signed by the Chairperson.
- 5. Matters arising/Updates:** Cllr C Smith has been working on branding. Cllr T Knights has helped with branding, also moved the SID cameras and changed padlock codes. Cllr P Collecott is finding it acceptable that the Parish Council are moving in a new direction. Cllr P Bryant agreed date and time for clerks appraisal on Monday 7th April @ 12pm.
- 6. Adjournment for Public Participation (15 minutes allowed for)**

This provides an opportunity for members of the public to raise questions and comment (no more than 3 minutes each).

HGV Vehicles going through the village on the 1375, suspicion was it was traffic going to Sizewell. Jess Asato has been involved and transpires it was Leyplant, who were not aware that there is a through route through the town, an A road and that should now be used. In the meantime, Newalls Transport lorries have since passed through the village, in fact 11 in the space of 15 minutes. Residents are concerned about the noise, vibration on houses and safety, also the fact that Anglian Water have to keep coming back to repair man holes regularly. Sizewell have been contacted and escalated it to their logistics department, still awaiting response. Jess Asato's office has also contacted. Positive mitigation needs putting in place, we have a good road that these transport companies can use. Improve signage that hasn't been completely changed. Cllr K Robinson states it is not illegal for the trucks to come through the village, but we can ask Sizewell to make conditions, which he is happy to support.

7. Reports from:

- **Parish Clerk:**
 - 1) Have sent everything possible to Unity Trust bank, to try and pre-empt any issues, to avoid delaying payments any further than already.
 - 2) Noisy HGV vehicles along Mobbs Way, received an email from a local resident asking for support. Cllrs K Robinson & E Back asked clerk to forward to email and they will address the issue.
 - 3) Cake Van trading routes. Local lady is wanting to start a catering business, stopping along roads selling her cakes. She's taken it up with East Suffolk Council, the asked her to obtain permission from the local Parish Councils. Advised her Lime Avenue is still owned by Persimmon Homes and she must take the matter up with them.
- **Chairmans Report:**
 - 1) Wishes to thank everyone for their help and support. We have worked hard behind the scenes, holding workshops and having a new WhatsApp group to keep and touch and share ideas.
 - 2) Regarding HGV's going through the village. Awaiting Suffolk County Council to rewrite the map. Had a conversation with Jess Asato MP and George King, Cllr for Gunton and Jess Asato's Communications Manager. Both parties are very keen to work together for the community and hold a public meeting. Jo to contact George and set this up.

- **County Councillors**
 - 1) Cllr E Back passed his thanks on for the get well card he received from Oulton Parish Council.
- **District Councillors**
 - 1) Rather quiet time of the year, although we will receive new enabling budget on 5th April, so can start taking grant requests. AGM to be held in May, so will be interesting to see who is in which position this time.
- **Oulton Community Centre: - Nothing to report**

8) Planning

- **To receive new planning applications and make comment – DC/25/0893/VLA** - Variation of Legal Agreement to DC/01/0977/OUT - Removal of staircasing obligation in affordable housing schedule, Land South Of, Hall Lane, Oulton, Suffolk, - Expiry date 02.04.2025. All agreed that we have no objections with this. Clerk to issue response on East Suffolk Council portal.
- **To receive results and updates on outstanding applications –** Nothing to report.

9) Finance: Income & Expenditure as at 31st March 2025 received.

Payment Schedules

Payee	Value	Description
Oulton Community Centre	£31.75	March Room Hire – OCC
Clerk Salary	£637.36	March 2025 Salary
PW Waters	£278.36	Top Soil Jenkins Green Pond
Norfolk Parish Training	£100.06	Subscription 2025/26
Oulton Poors Trust	£1000.00	Grant Funding
Total	£2047.53	

Income Received

To agree payment of invoices and other expenses: Payments – Proposed by J Illingsworth and second by Cllr T Knights - All approved. Payments will not be made until banking issue has been resolved.

To consider grant applications: - .None received.

- 10) **To receive an update on the purchase assets using CIL money:** Clerk to contact Asset Management Team with update, regarding lending library.
- 11) **To discuss and agree new Roles & Responsibilities:** All agreed and clerk to distribute.
- 12) **To discuss and agree social media & branding:** New logo, 5 in favour, 1 unsure. Agreed to change. New Facebook page to be set up as New Oulton Parish Council, Cllr C Smith to do this, with shared access. Cllr C Smith to create email signatures. Cllr T Knights to issue new names plaques for meetings, incorporating new logo.
- 13) **To discuss and training requirements.** Cllr P Waring to do new Councillor Training, clerk to ask NPT for dates. Cllr P Waring and Cllr C Smith Understanding Planning Training, Clerk to ask for dates. Cllrs J Illingsworth, P Bryant, Tony Knights & C Smith for New Chair Training.
- 14) **To discuss and agree lending library location –** Location to be Brendon Way as originally discussed and not Jenkins Green. Agreed by all.
- 15) **To discuss proposal for meeting 6 times p/a with sub committee meetings when required.** Cllr J Illingsworth proposed, seconded by Cllr T Knights. 4 in favour, 2 opposed. Motion is carried. This will be reviewed in 4 months time.
- 16) **To receive updates from individual Council Members (for information only –** All reported in section 5, with the exception of SID Camera Data. Cllr T Knights provided SID camera results. Wood Lane southbound – average daily traffic 282, average speed 29.2mph. Sands Lane westbound – average daily traffic 2691, average speed 31.5 mph. Results sent to PC Michelle Deal & Ben Woolnough at Planning.

17) To receive any items for inclusion on the next agenda (for information only) - None

18) To confirm date of the next meeting as 27th May 2025, Parish Council AGM @ 7.00 pm in Oulton Community Centre.

The meeting closed at 20:33